

Auxiliary Outreach Program



Cathy Gistedt
Chairman

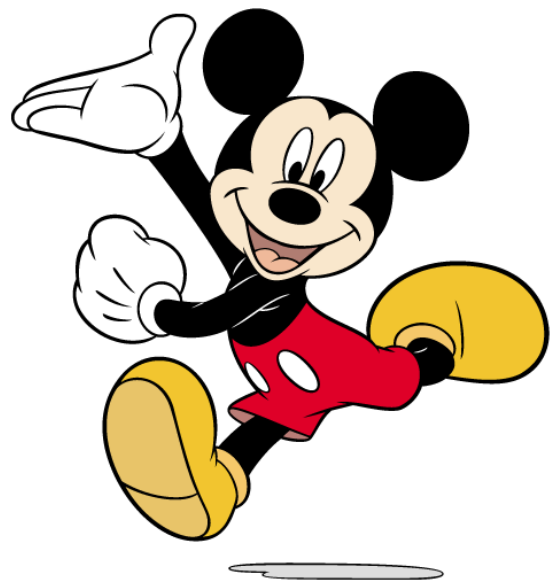
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Catherine Gistedt

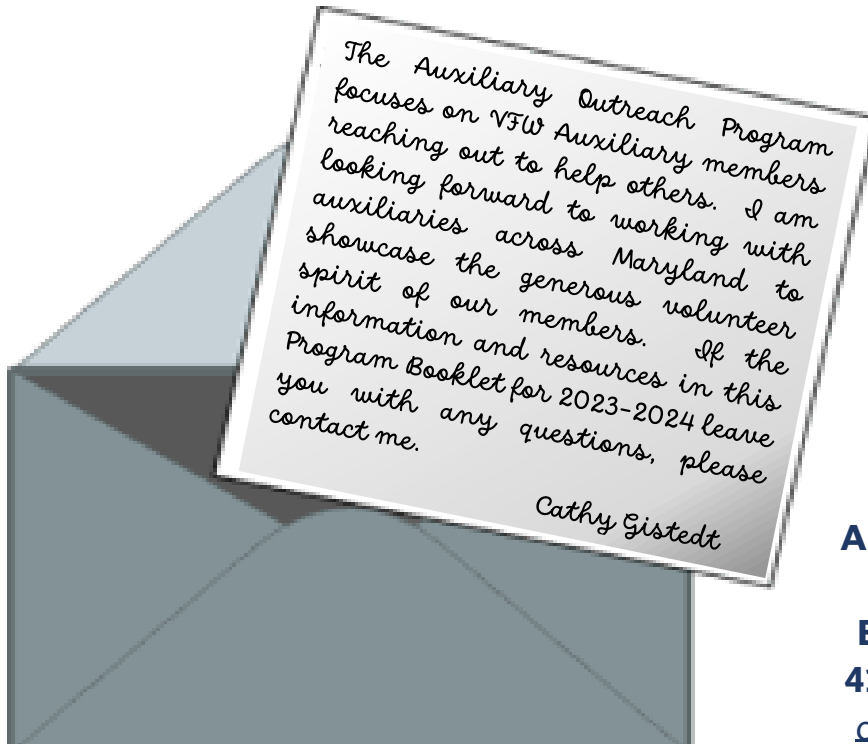
2911 Ritchie Avenue

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Veterans of Foreign Wars Auxiliary
Department of Maryland
AUXILIARY OUTREACH



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What is the Auxiliary Outreach Program?

The VFW Auxiliary Outreach Program involves your Auxiliary volunteering to help nonprofit organizations and local groups in your community. Auxiliary Outreach is time given by your members to help, not monetary or in-kind donations. Projects must be approved by your Auxiliary and must be recorded in the minutes prior to the partnership to count as an Auxiliary Outreach project.

Auxiliaries can now report and be recognized for their community work. Our volunteer hours helping other organizations need to be counted to effectively show the importance of your local VFW and VFW Auxiliary to your community. Be visible and show your pride in the VFW Auxiliary by wearing Auxiliary-branded attire when you participate in Auxiliary Outreach. Participating in Auxiliary Outreach, we become better citizens of our communities all across Maryland. Proudly volunteer!



What is reportable?



Auxiliary NO NO's

- ✓ **NO** spending money from your auxiliary's treasury.
- ✓ **NO** supervising of the project by your Auxiliary.
- ✓ **NO** reporting the project under any other program.
- ✓ **NO** voting to accept all volunteer work for the year.



Auxiliary members were taking dinners to Miss Stella, an elderly Post neighbor who faces mobility challenges. This is NOT reportable as an Auxiliary Outreach project. Even though the Auxiliary is *reaching out* to help Miss Stella, they are not working for another organization.

But, the local Girl Scout Troop that Miss Stella had worked with for many years was taking senior citizens to breakfast each month to give them time out of the house. By joining in this breakfast rotation, the Auxiliary volunteers are now working on a project supervised by the Girl Scouts.

At the next Auxiliary meeting, Auxiliary members voted to partner with the Girl Scouts to help senior citizens like Miss Stella in their community. Now this is a reportable project for the Auxiliary Outreach Program. Time to send a report!

KEYS TO SUCCESS FOR YOUR AUXILIARY OUTREACH PROGRAM



WHO

1st – Find an organization or group that could use your help. Look for places with goals and projects that interest you.



HOW

2nd - Contact the organization or group to find out how you (or several of your Auxiliary members) could help them.



VOTE

3rd – Present your volunteer idea at your next Auxiliary meeting to be voted approval and documented in your minutes. This must be done *before* anyone starts a partnership.



VOLUNTEER

4th – Now *reach out* and help. Your volunteers need to be recognized as members of the VFW Auxiliary. Wear your membership pin proudly to show your years of service or hats and clothing with our name.



REPORT

5th - The last step to success is to report the partnership to the Department Auxiliary Outreach Chairman on the reporting form.

DON'T FORGET.....

What is reported during the year for your Auxiliary Outreach Program should also be given to your Post Adjutant. Your auxiliary information can be added to their VFW Community Service report. This will help your Post earn the National Outstanding Community Service Post Award.

Reporting Your Outreach

Try to send Auxiliary Outreach reports by the 15th of the following month. Projects that your Auxiliary completes from July 1st to the 31st should be mailed by the 15th of August.

Awards Are in Reach!

Be sure to report the names of your Auxiliary's Outreach volunteers *reaching out*. All volunteers will receive a *Certificate of Recognition* at the end of the year. In each mailing an *Outreach Shooting Star* will be named, and one volunteer will be chosen as outstanding volunteer for Maryland. Give those volunteering the recognition they deserved.

LET'S GET STARTED! How can you form a partnership for your Auxiliary? The first step is contacting organizations to see if they need volunteer help. Here's a few groups around Maryland that are welcoming volunteers.

Based on information researched online.

- O** - Overlea-Fullerton Senior Center
410-887-5220
- U** - United Methodist Church Reisterstown
www.timetosignup.com/rumcfoodpantry
- T** - Talbot Historical Society
410-822-1287
- R** - Rock Creek Conservancy Weed Warriors
301-579-3105
- E** - Ellicott City Volunteer Fire Department Associates
410-313-2602
- A** - Art in the Park (Deep Creek)
301-387-3532 (Katy Barger)
- C** - CASA of the Mid-Shore (Easton)
410-822-2866
- H** - Helen Avalynne Tawes Garden (Annapolis)
410-260-8184 (Jay Myers, Mgr.)

Helpful Hints For Reporting This Year

- ★ At meetings, ask members attending if anyone has helped another community group. Get each one's name, the organization that was helped, how, the number of hours worked, and the miles to and from the project. Vote to accept this project in New Business and add it to your monthly report.
- ★ Ask long-standing partnership volunteers to only inform you if there is a change in the information.
- ★ If listing your mileage is challenging, why not use the Internet. On *Map Developers*, you can learn the distance from one location to another by entering addresses, cities, or zipcodes.
MAP DEVELOPERS –
mapdevelopers.com/distance_from_to.php
- ★ Be sure to total all data in the colored band at the top of the Auxiliary Outreach Report Form.

Somewhere along the way, we must learn that there is nothing greater than to do something for others. Martin Luther King Jr., Civil Rights Advocate

Start a Long-standing Partnerships List

Don't miss partnerships that you have already created. Maggie works on Thursdays at the main desk for her senior center. If she wears a VFW Auxiliary t-shirt or pin each time she volunteers at her senior center, Maggie can be counted for your Auxiliary Outreach report. Remember, your Auxiliary still needs to vote on Maggie's partnership at an Auxiliary meeting before her hours and miles at the senior center can be counted.

The true volunteer spirit of the VFW Auxiliary is hidden. How many members in your Auxiliary are like Maggie? Consider sending postcards to your members asking that they call your Auxiliary Outreach Chairman if they are already *reaching out* to a local organizations. Post cards with labels made in MALTA make it easy to contact your members. Get your Auxiliary's *Maggies* on your **Long-standing Partnerships List** to show the true volunteer spirit of the VFW Auxiliary.

A copy of the form is included.

Looking for a Community Partner?

Not all of your members will already have a partnership with a community organization. As you talk about the Auxiliary Outreach Program, some members may want to look for an Outreach partner. Help them find a group that most suits their skills and interests.



- ✓ Ask those with long-standing partnerships if their group needs more volunteers.
- ✓ Check local organizations' marquees, bulletin boards in food markets, and articles in newspapers publicizing community events. They may need help.
- ✓ Contact local schools, fire departments, and police stations to discuss your Auxiliary's search for volunteer projects to improve your community.
- ✓ Speak with groups like the Red Cross using your Post Hall or grounds to see if they could use more help.

Share any possible partnerships at your next meeting and you may have new members *reaching out.*

AUXILIARY OUTREACH PROGRAM AWARDS AND RECOGNITION for 2023 – 2024

Awards Throughout the Year

🏆 **Certificate of Recognition** presented at May Auxiliary meetings by the Program Chairmen to members volunteering for Auxiliary-approved partnerships.

🏆 **Outreach Shooting Star** recognition given in each program mailing from August through March to either:

- An individual or group volunteering for an exemplary project.
- An Auxiliary Outreach Program Chairman for exemplary reporting.

Awards From the Department at Convention

For Program Chairmen

🏆 **Certificate of Recognition** to the outstanding program chairmen in each membership group.

🏆 **Certificate of Award** to an outstanding program chairman for the Department of Maryland.

For Volunteers for the Program

🏆 **Certificate of Recognition** to outstanding volunteers in each membership group.

🏆 **Certificate of Award** to an outstanding volunteer for the Department of Maryland.

For Auxiliaries

🏆 **1st, 2nd, 3rd Place Certificates of Award** with cash prizes for auxiliaries in each membership group based on the point system below:

5 points - awarded once to members after volunteering at an Auxiliary-approved project.

3 points - for each approved project reported.

2 points - for each photo of a member(s) wearing recognizable Auxiliary items on a project.

1 point - for each report sent to the Department Chairman on the Outreach report form.

Awards to Auxiliaries From the VFW National Ambassador

🏆 **Citation** to an Auxiliary for partnering with another organization reported on the National entry form submitted by the Auxiliary to Department Chairman Cathy Gistedt by March 31st.

🏆 **Citation and \$25** to one Auxiliary in our conference with the most outstanding community partnership.

REACHING OUT



***Help the VFW Auxiliary be recognized for our volunteer spirit!
Don't miss out on the recognition your Auxiliary members deserve!***



Auxiliary Outreach

2023-2024 Report Form

Catherine Gistedt, Dept. Chairperson
 2911 Ritchie Avenue
 Edgemere, MD 21219-1244



(H)410-477-1078 (C)443-681-0117 cathygistedt123@gmail.com

Auxiliary _____ District _____ Month _____ Chairman _____

Reporting Period: From _____ To _____

TOTAL THIS REPORT - Hours _____ Mileage _____ Volunteers # _____

Did your Auxiliary utilize any of the Auxiliary Outreach material/resources available in MALTA Member Resources? Yes _____ No _____

Number of organizations your auxiliary volunteered/partnered with this reporting period.

- a. First Responders # _____
- b. Churches # _____
- c. Towns # _____
- d. Disaster relief # _____
- e. Cancer, Heart, ALS Association, etc. # _____
- f. Other _____ # _____

Volunteer programs and projects NOT AFFILIATED with VFW or VFW Auxiliary Programs:

Volunteer's Name	Group or Organization	Activity	Date of motion to accept project	Hours	Miles

Briefly describe your Auxiliary's Community Outreach involvement for this reporting period?